

Kaitlyn Goffin

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Education

Southern Adventist University

Anticipated 2019

Bachelor of Social Work

Collegedale, TN

Experience

Partnership: Elder Services Intern

February 2018- Present

Chattanooga, TN

- Respond to concerns of residents in Long term care facilities
- Advocate for the rights of residents
- Make routine facility visits
- Provide Public Awareness on the needs, problems, and issues connected with aging

Teachers Assistant

August 2018- Present

School of Social Work at Southern Adventist University

Collegedale, TN

- Contact Students
- Grade assignments for both BSW and MSW classes
- Eclass Upkeep
- Assist professor with a variety of projects

Receptionist

August 2017-May 2018

Southern Adventist University

Collegedale, TN

- Answer Phone
- Clean office
- Greet students
- Assist Office Manager with daily tasks

Physical Therapy Technician
Fyzical Therapy and Health Club
Port Charlotte, FL

Summers 2013-2018

- Greet Patients
- Set patients up on exercise equipment
- Take vitals
- Schedule patient appointments
- Make marketing phone calls
- Assist in the interviewing process

Skills

- Proficient in Microsoft Office
- Certified Volunteer Ombudsman

Leadership

- Community Service Coordinator of the Social work Club at Southern Adventist University