

# **CONTINUING EDUCATION APPROVAL PROGRAM**

## **Application**

National Association of Social Workers – Tennessee Chapter  
50 Vantage Way, Suite 250  
Nashville, TN 37228 -1554  
615-321-5095  
Toll Free (877) 810-8103

## NASW-TN CONTINUING EDUCATION APPROVAL APPLICATION

Please complete and return the completed application including attachments. ***Submitting this application at least 6 weeks prior to your event will receive a discount.*** Please print or type as **illegible applications will not be accepted.** Applications will not be reviewed until payment is received and **all** information is included on the application below. ***Please allow up to 2 weeks for processing.***

### A. Provider Information

1. Name of organization

Welcome Home of Chattanooga

2. Staff contact person

Sherry Campbell LMSW

3. Title

Executive Director

4. Phone number:

423-486-4001

5. E-mail address

sherry@welcomehomeofchattanooga.org

6. Fax

7. Web site address

www.welcomehomeofchattanooga.org

8. Mailing address

P.O. Box 4247

Chattanooga, TN 37405

9. Name and credentials of social worker involved in planning and evaluation of program:

Sherry Campbell LMSW

Haley Stacey BSW Intern

Karissa Goodman BSW Intern

10. Title of program for approval, Date occurring and # of CEU's requested:

"Demystifying Death and Dying Conference" 6 CEUS

11. Does your organization plan to have co-sponsor(s) for this program?

Yes     No

#### ➤ Attachment 1

If your organization has co-sponsorship(s), attach a list of the names, organizational affiliation, and addresses of your co-sponsors.

12. Has your organization been approved as a continuing education provider or had program approval with other professional associations?

Yes     No

If, yes, list the full titles of organizations:

13. Has your organization been refused approval as a continuing education provider or had a program refused approval?

Yes     No

If yes, explain:

For NASW – TN Office Use Only:

Payment Received: \_\_\_\_\_

E-mail to Members

Web Calendar

Approval Documents to Contact

Approval Number: \_\_\_\_\_

Notes:

14. Please provide a description or attach your organizations policies and procedures for responding to any complainants and grievances (refund request, complaints about content or presenters etc.)  
**We provide a survey/evaluation at the end of the presentation for guests to provide feedback, including complaints or grievances. Should someone be unhappy or have a grievance, we will offer a refund if they have paid registration.**

**B. Program Information**  
**(Please duplicate if your organization wishes to have more than one program approved.)**

- Title of continuing education program  
 "Demystifying Death and Dying"

2. Proposed date(s), time(s) city(ies) and state(s) of program

Date	Time(s)	City(ies), State(s)
April 5, 2019	8:30am-4:30pm	Chattanooga, TN

3. Provide a brief course description, please include how the course is related to or enhances the practice of social work.  
 The entire conference will focus on topics related to death and dying in order to better educate people about end of life care. These topics include cultural diversity within death and dying, dealing with an unexpected death, the doula program, how to care for a hospice family and those who are grieving, a better understanding of hospice and palliative care and other important topics. This program will educate social workers to understand different dynamics when working with individuals who are dying or families that are supporting a loved one who is dying.

4. Number of continuing education contact hours requested: 6 CEUs

➤ **Attachment 2**  
 Attach a copy of program public relations brochure or publication sent to participants in advance of program. If final copy is not yet available, submit draft copy.


➤ **Attachment 3**  
 Attach a copy of the course schedule outlining the time frame and sequence of topics and instructors during the program.

15. Learning Objectives

Learning objectives provide direction in the planning of a learning activity. They help to (1) focus on learners' behavior that is to be changed; (2) serve as guidelines for content, instruction, and evaluation; (3) identify specifically what should be learned and (4) convey to learners exactly what is to be accomplished.

**List the learning objectives for the program**

1	To have a better understanding of hospice and palliative care and how these services best serve individuals and families. This will help increase knowledge of when to make a hospice referral.
2	Describe the value of grief, forgiveness, self-compassion, and the Anchoring Heart Technique to restore wholeness as well as understand the factors that contribute to the creation of soul injuries.
3	Verbalize the relevance to PTSD of the brain circuitry and contrast pre-trauma brain behaviors with post-trauma brain behaviors as well as identify what does and does not help PTSD.

4	To have a better understanding of the dying process, signs of dying, and the language of the dying; how to support those who are dying and their families.
<p>➤ <b>Attachment 4</b> Attach copies of the instructors' vitae, resume or biographical summary for this program.</p>	
<p>16. Has the instructor(s) ever had disciplinary action taken against his/her professional license or has he/she been convicted of a crime related to their professional practice?  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please explain</p>	
<p>➤ <b>Attachment 6</b> Attach a copy of the evaluation form used in your program.</p>	
<p>17. Distance-Learning Courses (if applicable)</p> <p>Distance-learning providers are required to enclose one copy of their program, i.e. videotape, cassette or book for review by NASW. Please indicate what type of distance learning course(s) you provide:</p> <p> <input type="checkbox"/> Audiotapes                      <input type="checkbox"/> Home study publication                      <input type="checkbox"/> Internet Class  <input type="checkbox"/> Teleconference                      <input type="checkbox"/> Videotapes                      <input type="checkbox"/> Other: _____ </p> <p>Do you require an affidavit statement from the participants upon completion of your program?  <input type="checkbox"/> Yes <input type="checkbox"/> No N/A</p> <p>➤ <b>Attachment 7</b> Attach a copy of the post-test used in your program (post-tests are <b>required</b> for distance learning products). What is the passing score? N/A</p>	
<p><b>C. Continuing Education Participation Agreement</b></p> <p>As a provider of a continuing education program with CE Approval from NASW, I agree to:</p>	
<input checked="" type="checkbox"/>	Submit a complete application and include applicable fees.
<input checked="" type="checkbox"/>	Only utilize NASW-TN name and logo for this approval program as indicated in the guidelines. I understand any changes or additional use requires prior approval.
<input checked="" type="checkbox"/>	Comply with the <b>NASW Standards for Continuing Professional Education</b> and affirm that my organization has: <ul style="list-style-type: none"> <li>a) A means of responsibility for control over all aspects of programs to ensure that educational objectives and standards are met.</li> <li>b) A system for selection and supervision of qualified instructors.</li> <li>c) A BSW, MSW, DSW, or Ph.D. Social Worker involved in the planning and evaluation of the program.</li> <li>d) A system for evaluation of programs by participants.</li> </ul>
<p>If NASW is issuing Continuing Education Certificates, I will:</p>	
<input checked="" type="checkbox"/>	Explain the CE Participant Form to the participants.
<input checked="" type="checkbox"/>	Emphasize to participants that they will receive these documents <u>only</u> if their forms are correctly and completely filled out.
<input checked="" type="checkbox"/>	Submit a single check with the CE Participant Forms and Attendance Monitoring Form within four weeks of the program.
<input checked="" type="checkbox"/>	Attach a copy of the original approval letter from NASW when submitting the CE Participant Forms and Attendance Monitoring Forms.
Print Name Sherry Campbell, LMSW	Date 2/27/19
Signature 	Title Director, Welcome Home of Chattanooga

Name of Organization: Welcome Home of Chattanooga

### CE Approval Program Payment Information

Package	Event Length	Fees ** (6 weeks prior/less than 6 weeks)	Total
<b>Standard Package (Approval and Web Posting)</b>			
	One Day	\$150/\$250	
	Two Days	\$175/\$275	
	More than two days	\$300/\$400	
<b>Promotional Package ( Includes 2 e-blasts)</b>			
	One Day	\$225/\$350	
	Two Days	\$275/\$400	
	More than two days	\$350/\$425	
<b>In-Services (Internal Staff Events)</b>			
	One Day 3 hours or less	\$75.00	
X	One Day More than 3 hours	\$100.00	
	Multi Day	\$150.00	
<b>Additional Fees</b>			
	Event Occurring Multiple Times	\$50.00	
	Total Amount Included:		\$100

**Standard Package includes:**

**\*CEU Approval and Website posting**

**\*\* Discount for applications submitted at least 6 weeks prior to the event.**

**Promotional package includes:**

**\*CEU Approval and Website posting**

**\*2 e-mail blasts to NASW-TN Members in the same geographic area as your event.**

**\*You must provide an e-mail that is ready to be forwarded and 2 dates you wish to distribute.**

**\*\* Discount for applications submitted at least 6 weeks prior to the event.**

**In-Service Package includes: only CEU approval and is intended for events for internal staff only or free events for social workers.**

Please complete and return the completed application including attachments. Please print or type as **illegible applications will not be accepted**. Applications will not be reviewed until payment is received and all information is included on the application below. **Please allow up to 2 weeks for processing.**

**Demystifying Death and Dying Conference Sponsors:**

Hearth Hospice  
Co-Sponsor  
1800 Rossville Ave Suite 114  
Chattanooga, TN, 37408

Hospice of Chattanooga  
Co-Sponsor  
4411 Oakwood Dr.  
Chattanooga, TN, 37416

Kindred Hospice  
Co-Sponsor  
5751 Cornelison Rd. #100  
Chattanooga, TN, 37411

Purple Sky Healing Arts  
Co-Sponsor  
625 E Main St.  
Chattanooga, TN, 37408

Round Table Advisors of Raymond James  
Co-Sponsor  
1200 Premier Dr. #100  
Chattanooga, TN, 37421

Chambliss Bahner & Stophel, P.C.  
Co-Sponsor  
605 Chestnut St. #1700  
Chattanooga, TN, 37421

Blue Cross Blue Shield of Tennessee  
Health Foundation  
Co-Sponsor

## **Attachment Two:**

We are currently working on promotional materials, most of which can be found online at [www.welcomehomeofchattanooga.org](http://www.welcomehomeofchattanooga.org). This should be completed by the end of the week. We will also be promoting on social media and through email blasts.



WelcomeHome  
of Chattanooga

## ***Welcome to our Spring 2019 Conference***

<b>8:30-8:45 am</b>	Registration, Networking, and Refreshments
<b>8:45-9:00 am</b>	Welcome
<b>9:00-10:00 am</b>	Keynote Address
<b>10:15-11:00 am</b>	Morning Session I
<b>11:15-12:00 pm</b>	Morning Session II
<b>12:00-1:15 pm</b>	Death over lunch, Networking, and Door Prizes
<b>1:30-2:15 pm</b>	Afternoon Session I
<b>2:30-3:15 pm</b>	Afternoon Session II
<b>3:15-4:15 pm</b>	Closing Ceremonies, Evaluations, Discussion, and Door Prizes

*\*Morning and Afternoon Session Topics and Locations can be found on the back of this page.*

**Personal Note from WHC Executive Director:**



## **Session Topics, Times, and Locations:**

### **Morning Session I Options (10:15-11:00 am):**

- Deborah Grassman - *"Soul Injury: Liberating Unmourned Loss and Unforgiven Guilt"*
- Bob Zylstra – *"Ethics: End of Life"*

### **Morning Session II Options (11:15-12:00 pm):**

- Deborah Grassman - *"Dying Healed: A Shared Quest for Wholeness"*
- Amy Boulware – *"Legal Matters"*

### **Afternoon Session I Options (1:30-2:15 pm):**

- Deborah Grassman - *"Wounded Warriors: Their Last Battle"*
- Judith Pedersen – *"Mindful Mapping"*
- Susan Latta – *"Stories of Grief and Healing"*

### **Afternoon Session II Options (2:30-3:15 pm):**

- Deborah Grassman - *"Peace at Last: Stories of Hope and Healing for Veterans and Their Families"*
- Pam Dent – *"Heart to Heart Touch"*

## Speaker's Biographies

**Deborah Grassman, MSN, ARNP**, is founder of *Opus Peace*, a non-profit (501(c)3) organization whose mission is to provide education and training programs that respond to *Soul Injury*. A Nurse Practitioner, Deborah worked for the Department of Veterans Affairs Bay Pines VA Healthcare System for 30 years, directing the Hospice & Palliative Care program and caring for 10,000 dying veterans. She is a contributing author for three textbooks; has 22 published articles, and there are three documentary films featuring her work. Her books, *Peace at Last: Stories of Hope and Healing for Veterans* and *The Hero Within: Redeeming the Destiny We were Born to Fulfill*, reveal the lessons learned about attaining inner peace, and ironically, these lessons have come from people trained for war. Her books are used in book communities across the country to foster personal growth. She has collaborated with national, state, and local organizations to advance the concepts of *Soul Injury* and Veterans' unique needs at the end of life through education and training. Deborah is most well known for being the first to identify the unique needs of Veterans. Her work played a key role in establishing the national Hospice-Veteran Partnership and the We Honor Veterans programs, both of which are collaborative efforts between VA and the National Hospice and Palliative Care Organization (NHPCO). In 2002, she introduced "pinning ceremonies" to honor dying Veterans, a ceremony that has become standard practice in hospices and long-term-care facilities throughout the nation. She has expanded that ceremony to include a *Fallen Comrades* ceremony that honors Veterans and First Responders who have survived war, trauma, and violence. Additionally, Deborah's *Soul Restoration* caregiver ceremony is now being utilized by healthcare organizations throughout the country to address the Unmourned losses that healthcare providers sustain on a daily basis. Deborah directs the *Opus Peace* institute where leaders are trained in how to provide programs that respond to *Soul Injuries*.

**Pam Dent BA, LMT**, is co-founder of Heart to Heart Touch. As a Licensed Massage Therapist, she has practiced and taught touch therapy for over 25 years. Pam took what she learned in her service to the dying, the ill and elderly and created Heart to Heart Touch to train others in compassionate, comforting touch. She continues to serve as a volunteer for hospices, hospitals and nursing homes.

**Amy Boulware, LAP, MSW**, has 22 years of experience advocating for and serving elders and their families with honesty, compassion, and professionalism. She is a Licensed Advance Practice Social Worker who believes that it is crucial to focus on assisting her clients with staying as independent as possible, while understanding that as people age, needs change. Amy is a nationally sought-after speaker on issues of aging and disability and most recently has taught for Southern Adventist University's Social Work and Nursing graduate schools. She is the chair of both the Southern Adventist University's Social Work Advisory Board and the Atlanta Shepherd Center Family and Consumer Advisory Board.

**Sherry Campbell, LMSW**, has been a social worker for 20 years. She worked as a social worker for Hospice of Chattanooga for 12 years and kept meeting people who were in dire circumstances at the end of life. After many years of talking, praying and collaborating, she and a group of dreamers were able to open Welcome Home of Chattanooga. They just celebrated their three-year anniversary last month.

**Judith Pedersen-Benn, MS, CADC, CHT** works with individuals, groups and organizations as they explore how to make positive changes, overcome self-defeating patterns, and integrate practices that encourage balance and wellness. For the past twenty years she has worked as a counselor, teacher, and organizational consultant. She incorporates her understanding of the reciprocal and relational nature of life into her professional practice and her work for peace and justice. She is a senior faculty member at the Center for Mind-Body Medicine and adjunct Faculty for Saybrook University.

**Susan R. Latta LMFT, FT** has spent 38 years in service to others as a licensed Marriage and Family Therapist and Bereavement Counselor. Her deep commitment to those who are grieving led her to become a Fellow in Thanatology through the Association of Death Education and Counseling. She teaches about the complexities of grief at organizations throughout the Chattanooga community and at national conferences. Susan is the Director of Bereavement at Hospice of Chattanooga where she facilitates grief support groups and coordinates the yearly grief camps for teens and children. Susan also provides 1:1 counseling to individuals, families, and children. Susan is the Cofounder of Heart to Heart Touch.

**Bob Zylstra, Ed.D., LCSW** grew up in Michigan where he earned his Master of Social Work degree from the University of Michigan. In addition to his involvement with family medicine, he has worked as a home health care social worker, supervisor of a community hospital's social work department, and business manager for an outpatient medical office. Dr. Zylstra has also served as a faculty member in Family Medicine at Providence Hospital in Detroit, Michigan and the University of Tennessee-Healthplex in Memphis, before joining our faculty in Chattanooga and practicing at the UT Family Practice Center. He earned his doctorate degree in educational psychology from the University of Memphis and continues his research and teaching interests in the areas of community medicine, mental health, and geriatrics. He is married to Margaret, a public health nurse, and is the father of two adult children.

# Welcome Home of Chattanooga's 2nd Annual Conference: *Demystifying Death and Dying* Evaluation Form

Using a scale from 1-5 where 5 is "Strongly Agree" and 1 is "Strongly Disagree", please evaluate this session in the following areas:

**\*Please note, to receive CEU's you must complete all evaluation forms in this packet.**

## Overall conference evaluation

The conference met my expectations.	1	2	3	4	5
I can put what I learned into use with my loved ones and myself.	1	2	3	4	5
I plan on attending next year's conference.	1	2	3	4	5

## Content & Delivery

The keynote session was relevant and useful	1	2	3	4	5
Overall, the speakers were knowledgeable and dynamic.	1	2	3	4	5
Overall, the breakout sessions met my expectations.	1	2	3	4	5

## Conference Service

The venue for the conference was easily navigated.	1	2	3	4	5
The venue was easy to find.	1	2	3	4	5
Lunch and refreshments were satisfactory.	1	2	3	4	5
The conference was organized.	1	2	3	4	5

## Education

My knowledge of death and dying has improved.	1	2	3	4	5
The information I gained will help me better serve my family/community.	1	2	3	4	5
I have a better awareness of issues and concerns surrounding death and dying.	1	2	3	4	5
I would recommend this type of education to others.	1	2	3	4	5

Comments, suggestions and changes to improve Welcome Home of Chattanooga's Enrichment Program

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Would you like to be on our e-mail list? If so, please leave your e-mail address below.

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# Session Evaluation

Session Title: \_\_\_\_\_

Speaker Name: \_\_\_\_\_

*Using a scale from 1-5 where 5 is "Strongly Agree" and 1 is "Strongly Disagree", please evaluate this session in the following areas:*

The session content with consistent with the program description. 1 2 3 4 5

The session increased my knowledge about death, dying and the planning for end of life. 1 2 3 4 5

Overall, the speaker for this session was knowledgeable. 1 2 3 4 5

Overall the speaker for this session was engaging. 1 2 3 4 5

The session met or exceeded my expectation. 1 2 3 4 5

The topic covered was relevant, interesting and timely. 1 2 3 4 5

The session was interactive with audience participation. 1 2 3 4 5

The handouts or A/V was useful and used effectively. 1 2 3 4 5

Would you recommend this session for next year's conference? \_\_\_\_\_

Thank you so much for attending! Please use the space below to give suggestions or comments!

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