

Karissa Goodman

Sent - Exchange February 19, 2020 at 1:38 PM

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Spring 2020 Autism Conference Details

To: [REDACTED]

Hello Speakers!

As the spring conference draws closer, we could not be more excited to have you joining us for this big event. I wanted to reach out and introduce myself to you all. My name is Karissa Goodman and I am a graduate student in the masters of social work program at Southern Adventist University currently doing my clinical internship here at the CAC. I will be the **speaker coordinator** for this conference and your go-to person for any needs or questions you may have.

I will be reaching out to you all again in March in order to solidify each presentation and any audio/visual needs you may have. If you have your presentation done and would like to go ahead and send it my way, please do so.

If you are from out of town and need hotel reservations, here is the information you will need. We have partnered with the Staybridge Suites downtown near the convention center. As our guests, the CAC will be paying for one night at this hotel for any out of town speakers. You all have the option this year to schedule your stay yourself through the following link. I will list further instructions below.

1. Please use this link to book: <https://www.staybridge.com/redirect?path=hd-hotel-room-rates&brandCode=SB&localeCode=en®ionCode=1&hotelCode=CHACS&PMID=99801505&GPC=CAS&cn=no&viewfullsite=true>
2. You will only need to enter the date of the reservation (4/16/20 - 4/17/20).
3. Click on the "check availability" button.
4. A screen will appear with two options of room types, please select one.
5. You will have to reserve your room with a credit card, but will not be charged for that one night. (Please let me know if this is not the case.)
6. You may also book a room by calling 423-267-0900. You **MUST** mention the Chattanooga Autism Center April 2020 Conference or the group code **CAS** if booking by phone.

If you have any questions or needs, please do not hesitate to reach out to me. We are looking forward to having each of you with us on April 17th!

Have a blessed day,

Karissa Goodman, BSW
MSW Social Work Student
Southern Adventist University
Graduate Assistant to Dr. Heck
God Bless