

Susan Yates
74 Heppner Ln
Ringgold, GA 30736

██████████
Georgia Hope
1414 Dug Gap Rd.
Dalton, GA 30720

Dear ██████████,

I would like to express my interest in the School Based Therapist position with Georgia Hope. When reviewing the job description, I was delighted to discover the opportunity to apply my expertise in the field and encouraged by how well my experience aligns with your needs and requirements. I was drawn to apply because I feel your core mission and culture suit what I offer as a professional.

As Case Manager for the American Red Cross and Chattanooga's Eviction Prevention Initiative, I have a well-rounded background in charting and clinical documentation and refined talents in case management and patient assessments, which make me an ideal fit for the School Based Therapist position. Additionally, I am adept in organization and time management and a consistent collaborator. My previous roles have strengthened my abilities in teamwork and leadership, including a focused attention to detail and accuracy. I have experience using Cognitive Behavioral Therapy and am excited to use these skills to benefit the clients of Georgia Hope.

I have recently become certified with Stewards of Children, which is a sexual assault prevention course. I also have received further training with trauma informed schools, suicide prevention and active shooter courses.

I am excited at the prospect of bringing my talents to Georgia Hope. I am confident that my education, clinical skills, and dedication to providing exceptional social work services would make me an excellent addition to the team. Georgia Hope represents my ideal work environment due to the populations served and services offered. I would greatly appreciate the opportunity to further discuss my interests and qualifications with you. Please contact me at syates92@gmail.com or (231) 233-4951 for any additional information. Thank you for your time and consideration.

Sincerely,

Susan Yates, B.S.W